

What is the Education Information System?

All academic procedures are done through the Education Information System. You can use it to register for classes, get notifications from your instructor, etc. As such, the Education Information System is an essential part of student life at TUFS. Let's first access it and get used to it.

① Access TUFS homepage and follow the next steps.

TUFS HP → Current Students → Education Information System

The screenshot shows the TUFS homepage. At the top left is the TUFS logo (Tokyo University of Foreign Studies). To the right is a navigation menu with links: Prospective Students, Current Students, Parents/Guardians, Alumni, Inside TUFS, and Japanese. Below this is a secondary menu with links: Inquiries, Access, Sitemap, and ENHANCED BY Google. A main navigation bar contains: About TUFS, Education, Institutions, Collaboration, and International Students. The main content area is divided into four sections: 1. Online Class Support (with a green banner and a person icon), 2. Schedule (with a calendar image showing dates 17, 18, 19, 20, 25, 26, 27), 3. Closed classes / Supplementary classes (with a photo of a building entrance), and 4. Education Information System "GAKUMU Information System" (with a photo of a notebook and keyboard).

② Access the Education Information System using your TUFS account.

11/3/2021

The screenshot shows the login page for the Tokyo University of Foreign Studies Information System. At the top, there are language selection buttons for Japanese and English. Below that is the TUFS logo and the text "東京外国語大学 Tokyo University of Foreign Studies". The main heading is "Welcome to Tokyo University of Foreign Studies Information System" with a subtitle "This site supports your education/campus life at the university". At the bottom, there is a login form with fields for "ID" and "Password", and a "Login" button.

ID

Password

Login

You need to take the IT Literacy course to get your account.
 ※Check the following.
 How to get your account.
http://www.tufs.ac.jp/student/lesson_course/2021tufsedu_spr.html

③ What you can do through the Education Information System
 (Top Page)

The screenshot shows a navigation menu with the following items:

- Top page (トップページ)
- Messages (メッセージ)
- Course grades (履修・成績情報)
- karte (教職カルテ)
- Register information (学籍情報)
- Various settings (各種設定)
- Que. Responses
- Que. Results
- Lost/found items
- Search syllabi
- Annual event
- Login history
- Seminar
- Messages (You have 54 new messages)
- News for Students (There are 70 News)
- Manual

Jump to selected date Refresh Previous week Next week

Schedule table							
	3/8 (Mon)	3/9 (Tue)	3/10 (Wed)	3/11 (Thr)	3/12 (Fri)	3/13 (Sat)	3/14 (Sun)
08:00							

- Manual
 Access the manual to check how to make syllabus searches, class registrations and/or check your grades.
- Messages
 Here you can check messages from your classes' instructors. You will receive important information about your online classes. You can only send a reply to the message if the instructor has made a reply request. You will also be notified here if a class is cancelled.
- Course Grades
 You can register for classes here during the registration period. After registering, you can download your timetable. You can also check your grades at the end of the quarter.
- Register Information
 You can check you own student information here.
 You can also update the following information:
 - Postal code
 - Address
 - Telephone number
 - Mobile phone number
 - Commute Area
 - Personal email

※You can only change your own information. To make changes about your guardian's information you need to go to the office.

You can also check your password for the certification issuing machine. You can use this password to print documents like an Enrollment Certification or Grade Certification from the machine in the Administration Building's first floor.

-Various Settings

By making "email send setting" you can get education information system notifications sent your university email (@tufs.ac.jp).

-Schedule Table

You will be able to see your timetable here after registering for classes. If a class is cancelled for a day it will be shown in red.

〈How to get Zoom Meeting ID and Password〉

①After logging in, click on the class you want check

時間割表							
	10/5 (月)	10/6 (火)	10/7 (水)	10/8 (木)	10/9 (金)	10/10 (土)	10/11 (日)
08:00	1限 異分野交流ゼミ1 ([redacted]) オンライン						

Click!

②On the notice section, you will be able to check 1) URL, 2) Meeting ID, 3) Password.

No	日付	時間	時刻	教室名	担当教員	お知らせ	備考
1	2020/10/05(月)	1限	08:30~10:00	ワライ	[redacted]	授業はZoomで実施します。ZoomのURLとPWは秋学期を通して共通です。 <ul style="list-style-type: none"> ● https://zoom.us/j/983346141227 ● https://zoom.us/j/983346141227?pwd=VithVEVKSDhqaDlrYmxsRzRlSEtqUT09 ●ミーティングID: 983 3461 4127 ●パスワード: A7636R ●お名前: TUEC Member 利田 浩	授業はZoomで実施します。

That's all.